

**LYDE GREEN COMMUNITY ASSOCIATION**

**ACCOUNTS**

**YEAR ENDED 31 MARCH 2021**

**Registered Charity Number 1172725**

**LYDE GREEN COMMUNITY ASSOCIATION**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2021**

---

<b>CONTENTS</b>	<b>PAGE</b>
Trustees annual report	<b>2</b>
Independent Examiner's report	<b>14</b>
Statement of financial activities	<b>15</b>
Balance sheet	<b>16</b>
Notes to the accounts	<b>17</b>

**LYDE GREEN COMMUNITY ASSOCIATION**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 31 MARCH 2021**

---

**Full Name:** Lyde Green Community Association

**Registered Charity Number** 1172725

**Address:** Thistle Close  
Bristol  
BS16 7GW

**Trustees:** Kelly Adams  
Robert O'Brien  
Louise Thomson  
Sue Matthews  
Laura O'Brien  
Teresa Taylor  
Sadik Al-Hassan  
Matt Palmer  
Zeenat Jagroo resigned Jan 2021  
Ashley Reidy resigned Jan 2021  
Ed Rosevink

**Independent Examiner:** Geoff Archer  
Bristol Community Accountants CIC  
The Park,  
Davenry Road,  
Knowle  
Bristol BS4 1DQ

**Bankers:** National Westminster Bank  
778 Fishponds Road  
Bristol  
BS16 3TX

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2021.

Lyde Green Community Association is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed according to its association constitution, adopted 24<sup>th</sup> April 2017.

#### **Objects of the Charity**

The objects of the charity are

- to promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish, or secure the establishment of, a community centre and to maintain and manage the same (whether alone or in cooperation with any statutory authority or other person or body) in furtherance of the objects;
- to promote such other charitable purposes as may from time to time be determined.

The charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Lyde green, South Gloucestershire and surrounding area, and the neighbourhood together defined by Lyde green.

Lyde Green Community Centre  
Thistle Close  
Emersons Green  
Bristol  
BS16 7GW

#### **1. Introduction**

This is LGCA's annual report following a challenging year, when like many other charities we have experienced an environment that none of us could have predicted. It has been a year where the LGCA has demonstrated its resilience; keeping the Community Centre operational when restrictions allowed and working to support the Community in a time of transition.

In March 2020, following the first national Lockdown we began further work to aid with the response to COVID-19. The work with the Community Aid group continued throughout the entirety of this reporting period.

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

---

### 2. Objectives and Activities

#### “Creating our community’s future”

Over the past year the association has been working hard, bringing the community together and building the future of Lyde Green. We have taken a few important steps forward this year to help us achieve this.

#### Our strategic aims are:

- To listen to and represent the views and best interests of those living in Lyde Green
- To develop a community spirit and sense of pride across Lyde Green
- To help improve the local area and support its activities for those that live here
- To work together with all local partners for the benefit of Lyde Green residents.

#### Our business objectives are:

1. Building the local community through events
2. Strengthening Partnership working
3. Setting up and developing Lyde Green’s Community Centre
4. Listening to the Community
5. Communicating with the Community
6. Developing the Association
7. Growing the Board of Trustees

We undertake the following activities in pursuit of achieving the aims and objectives outlined above:

1. Organising events for the local community to attend
2. Quarterly Partnership Meetings and liaison with partners and stakeholders
3. Running Lyde Green’s Community Centre
4. Offering opportunities for the community to voice their views about living in LG
5. Communicating with the Community
6. Training and development for staff, volunteers and Trustees

During our fifth year of operation, and fourth as a charitable incorporated organisation (CIO), we are pleased to say that we continue to make progress across our aims and objectives. We have summarised this below.

### 3. Achievements and performance

#### a. Building the Local Community - Events

As the pandemic sadly did not allow social events to take place, we worked closely with volunteer groups to support the community. We maintained a strong presence online on social media platforms to engage and inform the Community. The LGCA was quick to understand the importance of the internet during the pandemic and we worked hard and fast to relaunch our website with added functionality to allow the community to easily see what is happening locally. We also installed

# LYDE GREEN COMMUNITY ASSOCIATION

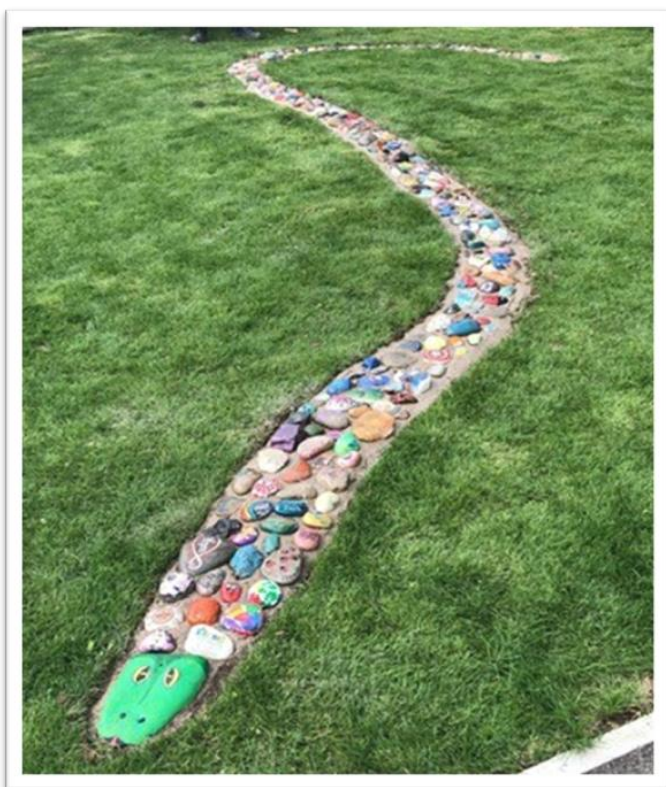
## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

a Community Noticeboard to ensure that everyone in our community had access to local information.

One of our local community members started a cobble stone snake during the pandemic and encouraged the community to add their stones to it. 338 families added a stone to Rona! We were keen that this community engagement wouldn't be lost and so offered to give Rona The Rattlesnake a permanent home at the Community centre. Virgin media supplied the labour and materials and worked with us to create a community space including benches that were also funded by Community grants. Rona is a great reminder that when a community works together in even the most challenging times, we can create positive outcomes. This is a popular area for quiet reflection, waiting for school pick ups or just having fun walking the snake!



#### **b. Our Covid 19 Response**

This reporting period saw us enter a recovery phase where funding was secured from Community fund Grants to support the next stage of community response to the pandemic. We extended the Community response, continuing to support the volunteer groups, created a new website, supported groups and activities to promote wellbeing and to prevent social isolation (these includes Downtime, a social group to strengthen local connection and Lyde Green Book Club.

Leaflets were circulated reminding the Community of available assistance and 26 local families were supported with emergency food parcels to ensure basic meal provision during school holidays.

We are also proud to support the STAR (Share Talk and Remember) group offering peer bereavement support. The aim of this group is to create a safe space for people to receive support and to listen to

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

and share stories. This is one of the many community initiatives which has developed as a result of the impact of the pandemic. We are very proud that we can support the community through such a challenging time.

#### **c. Partnership Working**

Over the last twelve months, we have been fortunate enough to be part of a partnership network that are committed to developing Lyde Green as a new community. Partners include representatives from South Gloucestershire Council, Emerson's Green Town Council, the Consortium of Developers, GreenSquare, housing associations, NHS, and the school. This forum has enabled us to put forward residents' concerns and ask for change.

We continue to work closely with other community groups such as Lyde Green Open Spaces and the Neighbourhood Watch in the interests of building relationships and creating a strong, safe and pleasant community.

#### **d. Lyde Green's Community Centre**

Our community centre staff and volunteer team have worked hard to keep the building running and the doors open. We are grateful for their commitment and willingness to constantly go above and beyond.

In August Helen Crew joined the team as Charity and Centre Manager. With a strong background in managing communal spaces and partnership working the trustees are delighted to already see several positive changes throughout the Centre and Charity.

As soon as the government roadmap to recovery allowed community centres to open, we opened our doors to ensure that exempt activities were able to continue. These included blood donor sessions, education provision for out of school children and mental health support groups. We received positive feedback from these organisations reminding us how important it was for our local community to be able to access these activities.

*"I just wanted to thank you for making us feel so welcome this academic year and for being so flexible and accommodating. It has been a tough time for many people but having access to the Community Centre has made a real difference to the young people we have been working with. They have achieved so much more than they ordinarily would have done, and it will make a big difference to them in the future." Linda Amos, Pathways Learning Centre (Provision for excluded or out of school children)*

The occupancy levels at the Centre remain high and further work to fill gaps and bring new bookings into the Centre is already underway.

Regular activities at the Centre include a large variety of activities with something to suit most ages and abilities.

The classes currently on offer include:

1. Pilates
2. Zumba
3. Martial Arts (Judo, Akibudo, Brazilian Ju jitsu and Taekwondo!)

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

4. Walking Netball
5. Children's Football
6. Yoga
7. Beavers and Cubs
8. Rainbows & Brownies
9. Healthy Hearts Cardiac Fitness

We also have several baby/toddler classes and groups on a regular basis. These sessions include the Health Visitors weekly Hub, Music with Mummy, Talking Tots and several drop-in toddler groups.

We are also able to host meetings and conferences. The Centre is also available for bookings for parties and events and weekends are most often busy with these types of booking.

Coffee at Lyde, the onsite café, have continued to bring people into the Centre and the café/atrium space is a popular 'get together' area for many members of the local community. We have regular 'catch up' meetings with the Coffee at Lyde team to ensure that we continue to support them as a start-up business to the best of our ability and this has included rent reduction during Covid19 to help mitigate their financial loss through the pandemic and ensure they are a going concern.

As a result of all the activities run by the Centre, partners and residents, we have been able to continue to reach residents of Lyde Green. We know that over 500 residents are visiting the Centre each week. We have been able to bring together children, young people, parents, those with additional health needs and those who are looking to keep fit and well. Bringing the community together in this way is helping reduce isolation and enhance the health and wellbeing of our community.

#### **e. Listening to the Community**

We aim to offer a friendly face within the community and listening is a key part of the work we do. Once able, we ran regular drop-in sessions in and around the community centre. For five months during this reporting period we had a Community Development worker in post (19/10/20-28/7/21), this enabled us to continue working on a community plan and engaging with the community. We have started a 'Listen to Lyde' campaign on social media using Survey Monkey where we continue to 'touch base' with the area we serve, checking in with our residents and asking them how they feel about local topics and current issues. This information has then been shared with the Partnership group to promote change. For example, we have continued to raise issues and concerns with the Lyde Green Partnership Group around safety in Lyde Green that we have heard from residents and promoted local consultations so residents can take part within them.

Alongside our more formal listening exercises we have an open-door policy and are always happy to talk to members of the local community. When able, our staff team sit outside of the constraints of an office environment and are visible to those using the centre. We hope to continue to build on this.

#### **f. Communicating with the Community**

We have continued to communicate using our monthly column in the local free newspaper and offer as many updates as we can using our social media platforms and website.



# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

The Community Centre has been a fantastic method of sharing with residents what is happening in the local area. We have a notice board packed with activities and promote and share them on a regular basis. At many of our events at the Centre we invite partners to use them as a platform for encouraging residents to engage with their activities and services. An example of this is the local public health and wellbeing services. We estimate that we are actively sharing and promoting over 20 local services offered to residents through our activities. We also promote local consultations and requests from the Council to encourage residents to have a stronger voice in the community. In the coming months we would like to explore this aspect of our activities and work towards improving the ways we communicate with the community.

#### **g. Developing the Association**

Across the course of the year, we have used our meetings to share knowledge and experience. We propose that over the coming year we will introduce a formal training budget and provide further opportunities for development for staff, volunteers and trustees.

#### **h. Growing the Board of Trustees**

We have recruited new volunteers across the year and plan to continue this work in the coming year. It is important to keep refreshing those involved where we can in order to gain new perspectives and alternative views on the work we do.

#### **Summary of public benefits**

In undertaking our work throughout the year, we have had regard to the Charities Commission Guidance on Public Benefit including the guidance 'public benefit: running a charity (PB2)'.

In summary the LGCA has provided a number of benefits to those within our area of responsibility and, indeed, many outside of the immediate area. We provide opportunities for members of the community to meet others in the area, thus avoiding the potential pitfalls of social isolation. We offer a variety of events and services through the Community Centre and also provide key information about the local area. Our partnership work aims to provide an opportunity for many to voice their thoughts and for those in positions of responsibility to be held to account. As a whole, the work of the LGCA contributes to making Lyde Green a great place to live with a strong sense of place and community.

#### **4. Financial Review**

At 31 March 2021, the charity had general funds of £46,393, designated funds of £10,253 and restricted funds of £22,113.

The Trustees are pleased that the level of reserves has been maintained from 2019-2020, particularly as the pandemic has forced a temporary closure of the centre and limited activities when it has been open. This increase in net income is due to increasing hirer income and gaps within the staff team expenditure.

The level of restricted funding has also reduced significantly from last year. The remaining restricted funds relate to a long-term grant from Sovereign Housing Association for community development work. These funds will be spent in 2021-22 on our proactive community development activities.

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

---

### Reserves Policy and Risk Management

Given the large liability of running the Community Centre, the Trustees are working towards having a consistent level of reserves that equates to at least nine months of running costs. The pandemic has highlighted the need for a reserves policy that covers many eventualities, and the reserves present at the end of the financial year have allowed the Trustees to confidently recruit a new team to continue and expand the work of the charity whilst hirer income is uncertain.

Additionally, the Trustees have been proactive in reducing expenditure whilst the Centre is closed and actively seeking grant funding to reduce the liability on hirer income.

A separate sinking fund is in place, as required by our lease with the Council, to ensure that there are funds available for any unintended major building repairs.

### Going concern

Despite the implications of COVID-19 and the temporary closure of the Community Centre (this being our primary income stream), the trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the organisation for the foreseeable future. The trustees are therefore of the view that the charity is a going concern.

The Charity has received funding to enable our work to continue and to aid in making up any shortfall due to COVID. Steps have been taken to reduce unnecessary outgoings and to decrease our costs wherever possible.

## 5. Structure, Governance and Management Governance

The LGCA is a Charitable Incorporated Organisation (CIO) and is governed by a constitution which is available to view in full on our website.

We are committed to improving year on year and we intend to begin working with a local partner Charity to improve our Governance, Constitution and Policies in line with best practice.

### The Board of Trustees

Zeenat Jagroo stood down as Trustee and we would like to thank her for her hard work and dedication to the charity. Ashley Reidy has also, more recently, resigned from his Trustee position and we would like to thank him for his contributions.

Honorary Officials following our AGM in January 2021:

Kelly Adams	Chairperson	Remained in post
Robert O'Brien	Vice-Chair	Remained in post
<b>Vacant</b>	Treasurer	
Louise Thomson	Secretary	<b>Re-elected</b>

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

Trustees following our AGM in January 2021:

Kelly Adams	Remained in post
Robert O'Brien	Remained in post
Louise Thomson	Remained in post
Sue Matthews	Remained in post
Laura O'Brien	<b>Re-elected</b>
Teresa Taylor	Remained in post
Sadik Al-Hassan	Remained in post
Matt Palmer	<b>Re-elected</b>
Zeenat Jagroo	<b>Stood down</b>
Ashley Reidy	<b>Stood down</b>
Ed Rosevink	Remained in post

Our Chairperson and Vice-Chair are required to be voted in by the new trustees at the first committee meeting following the AGM. We are pleased that both Kelly Adams as Chairperson and Robert O'Brien as Vice-Chair remained in post. Together they have shown themselves to be a strong team lead for the board of Trustees. Louise Thomson was re-elected as Secretary and we would like to acknowledge her work throughout this year, including many of the responsibilities of a treasurer. Despite concerted efforts to fill the post our Treasurer role remains vacant, we will continue to work towards filling this post and recruiting to the Trustee team to ensure that the board of Trustees remains engaged, passionate, and committed to the Charity's works.

At our fifth AGM in October 2021, one third of trustees must also stand down (and re-stand, should they wish), with our Secretary and Treasurer positions also required to stand for election each year as per our Charity's constitution. Our Chair and Vice-Chair must be elected by the board of Trustees at the first meeting following the AGM.

#### **Employed staff**

The LGCA currently employ a Charity & Centre Manager and a Community Centre Assistant. At the time of this report, we are currently recruiting for a second Community Centre Assistant and a Community Connector (Community Development).

#### **Related parties**

The trustees consider that there are no related parties to the charity

#### **Message from the Chair**

The arrival of COVID-19 in 2020 caused tremendous upheaval throughout the world. Adjustments were required of everyone, on both a personal and professional level, to keep ourselves and our community as safe as possible.

It was great to see the community coming together already and helping one another. Trustees worked with Alice Payne from CVS South Gloucestershire to provide some community support to existing groups and to build up a volunteer network throughout Lyde and Emerson's. We worked with a group of volunteers, Emerson's Green and Lyde Green Together who ensured that support

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

was provided whenever and wherever it was needed. This included mask making, food parcels, collecting prescriptions and shopping and transport to essential medical appointments.

We took the opportunity while the centre was closed to the general public (open only to exempted groups) to carry out some maintenance and decorating work. The Atrium and Meeting room 2 had a fresh lick of paint, we framed and hung some new artwork including some of the amazing pieces produced to bring residents together during lockdown by the very talented Julie Caswell and a commissioned graffiti piece by Steve at Grafarty. Do visit the Centre and take a look at these if you haven't already seen them!

We joined forces with Coffee At Lyde and supported the community with food boxes during half term, we received an amazing amount of support from the community and with the donations we received from the crowd funder we were able to continue providing this throughout the year. This project has been one of my favourite projects to work on this year, I've worked closely with the Centre staff team to work out what families might need to get through a week or two, We've spent hours being looked at very strangely in local supermarkets whilst we pile our trolleys high with groceries, we put together recipe cards for the food provided and worked with volunteers to get everything packaged up for each individual family. But the best part for me has been meeting those families, seeing the gratitude on their faces and knowing how much this means to them. All families struggle at some point regardless of their background, working status or family size and we are always here to help without judgement, without questions and with open arms to support the community wherever we can.

Autumn saw exciting change welcoming Helen new charity and centre manager. Helen was straight in the deep end with the challenge to respond to a new normal in order to re-open the centre doors to the community.

We raised a glass to the Community centres second birthday in October 2020, not quite the celebration it was last year but still a great milestone to reach on our journey.

Winter brought a second lockdown bringing more challenges but with Christmas on the way we had something to look forward to and we were determined to find ways of bringing the community together, without actually bringing them together.

We started by getting a massive community Christmas tree to put outside the centre for everyone to enjoy. The arrival of this massive tree and the laughs we had trying to get it upright and, in the stand, definitely raised our spirits and we hope it raised yours too. We provided Christmas tree decorations for you to collect, decorate and return to the tree and it was soon looking bright and cheerful.

We gave the community the chance to nominate someone for our Christmas hampers giveaway and we spent an evening with volunteers boxing up all of the lovely gifts that were donated and purchased with funding.

We also provided some extra special Christmas food boxes for those in need to help them get through the Christmas period.

During this time the centre was open to exempt groups including Support groups, wellbeing sessions, religious groups, and the Blood bank providing them with a safe space to continue offering support and helping the NHS with blood donations at a time where it was needed more than ever.

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

Online we kept a strong social media presence throughout to keep spirits high and remind people of support available. We shared lots of posts from gorgeous pics of your beloved pets to employment support, fitness challenges and fun facts

In February the easing of guidelines made it possible to re-open the centre doors to the public once again.

We have been very pleased to see lots of existing hirers and visitors returning, as well as some new ones bringing exciting opportunities all round. The Centre is once again the vibrant and lively community hub we dreamed of. I would like to take this opportunity to thank the staff and trustees who have contributed to our success. We are still looking for members of our trustee team, including a treasure and Secretary. If you feel that you would like to volunteer in the Community in this way then please get in touch-we want to hear from you.

So, 2020 – 2021 has been a very challenging year, hasn't it? With Covid 19 lingering and varying and forcing us into short or prolonged lockdowns. I'm sure it's brought its difficulties for you, just as it has for us, but as a community I'm proud to say we've grown in many ways including strength. Together we got through this and together we can make things happen.

As always, it's been an honour and a pleasure to serve you, as your chair and I look forward to the next year and all its challenges.

Just before I finish I'd like to just carry on past April 2021 a little because with Spring came more opportunities and new beginnings, we began looking to the fun of the future, what that meant for the charity and the centre, and we began putting plans in place ready to provide more events and activities at the centre, As were nearing winter again now some, you will have seen some of these already including the Summer soft play sessions, magic shows, todays amazing Rona the Rattle snake party which we hope you have all enjoyed, upcoming Halloween disco and very exciting New Year's Eve Celebrations, trust me this year is a year not to be missed!

Kelly Adams  
Chair, Board of Trustees

# LYDE GREEN COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### YEAR ENDED 31 MARCH 2021

---

#### Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- \* Select suitable accounting policies and then apply them consistently;
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the governing document.

The trustees are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the trustees' report above.

Approved by the trustees and signed on their behalf by:

.....  
Kelly Adams

.....  
Robert O'Brien

Date.....

Date.....

**LYDE GREEN COMMUNITY ASSOCIATION**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2021**

---

**Independent examiner's report to the trustees of Lyde Green Community Association**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2021.

**Responsibilities and basis of report**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect the requirements:
  - \* to keep accounting records in accordance with section 130 of the Charities Act; and
  - \* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

It should be noted that Bristol Community Accountants provide bookkeeping services to Lyde Green Community Association. I confirm that my duties are segregated, and I am not involved in the day to day bookkeeping matters of the charity.

..... Geoff Archer, Bristol Community Accountants CIC  
The Park, Daventry Road,  
Knowle, Bristol  
Date ..... BS4 1DQ

# LYDE GREEN COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£	£
<b>Incoming and Endowments from:</b>					
Donations and legacies	2	32,065	43,978	76,043	9,291
Charitable activities	3	16,103	54	16,157	64,638
Other trading activities	4	-	-	-	41
Investments		4	-	4	14
<b>Total Income</b>		<b>48,172</b>	<b>44,032</b>	<b>92,204</b>	<b>73,984</b>
<b>Expenditure On:</b>					
Charitable activities	5	54,160	37,644	91,804	64,681
Other	6	491	-	491	719
<b>Total Expenditure</b>		<b>54,651</b>	<b>37,644</b>	<b>92,295</b>	<b>65,400</b>
<b>Net income</b>		<b>(6,479)</b>	<b>6,388</b>	<b>(91)</b>	<b>8,584</b>
Gross transfers between funds		1,942	(1,942)	-	-
<b>Net movement in funds</b>		<b>(4,537)</b>	<b>4,446</b>	<b>(91)</b>	<b>8,584</b>
<b>Total funds brought forward</b>		<b>61,183</b>	<b>17,667</b>	<b>78,850</b>	<b>70,266</b>
<b>Total funds carried forward</b>		<b>56,646</b>	<b>22,113</b>	<b>78,759</b>	<b>78,850</b>

All of the activities of the charity are classed as continuing

**The notes on pages 17 to 23 form part of these financial statements**

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

Details of the allocation of 2020 total funds between unrestricted and restricted are shown in note 17



# LYDE GREEN COMMUNITY ASSOCIATION

## BALANCE SHEET

YEAR ENDED 31 MARCH 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	11	5,748	10,439
<b>Current assets</b>			
Debtors	12	7,995	15,781
Cash at bank and in hand		69,432	58,757
<i>Total current assets</i>		<u>77,427</u>	<u>74,538</u>
<b>Creditors : Amounts falling due within one year</b>	13	(4,416)	(6,127)
<i>Net current assets or liabilities</i>		73,011	68,411
<b>Total net assets or liabilities</b>		<u><u>78,759</u></u>	<u><u>78,850</u></u>
<b>The Funds of the Charity</b>	15		
Restricted funds		22,113	17,667
Unrestricted funds			
<i>General funds</i>		46,393	50,930
<i>Designated funds</i>		10,253	10,253
		<u><u>78,759</u></u>	<u><u>78,850</u></u>

These financial statements of Lyde Green Community Association registered number 1172725 were approved by the trustees and are signed on their behalf by:

.....  
Kelly Adams

.....  
Robert O'Brien

.....  
Date

.....  
Date

The notes on pages 17 to 23 form part of these financial statements



# LYDE GREEN COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

---

Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Tangible fixed assets and depreciation**

Tangible fixed assets are carried at cost less accumulated depreciation and impairment losses.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	3 years straight line
Fixtures and Fittings	3 years straight line

### **Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

Prepayments are valued at the amount prepaid net of any trade discounts due.

### **Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Pensions costs**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

# LYDE GREEN COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### Income and Endowments From:

2 Donations and Legacies	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Donations	1,119	1,670	2,789	-
Grant income	30,601	42,308	72,909	9,009
Miscellaneous income	345	-	345	282
	<u>32,065</u>	<u>43,978</u>	<u>76,043</u>	<u>9,291</u>

### *Donations and Legacies prior year*

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2020</i>
	£	£	£
<i>Grant income</i>	259	8,750	9,009
<i>Miscellaneous income</i>	282	-	282
	<u>541</u>	<u>8,750</u>	<u>9,291</u>

3 Charitable Activities	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Centre hire	15,965	-	15,965	58,715
Events	138	54	192	5,923
	<u>16,103</u>	<u>54</u>	<u>16,157</u>	<u>64,638</u>

### *Charitable activities prior year - all unrestricted*

4 Other Trading Activities	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Tuck shop sales	-	-	-	41
	<u>-</u>	<u>-</u>	<u>-</u>	<u>41</u>

### *Other trading activities prior year - all unrestricted*

# LYDE GREEN COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

<b>Expenditure on:</b>					
<b>5</b>	<b>Charitable Activities</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Salaries	15,803	14,727	30,530	24,222
	Recruitment expense	719	-	719	-
	Consultancy & professional fees	7,139	13,880	21,019	5,313
	Rates	-	-	-	1,575
	Advertising	-	1,542	1,542	254
	Office costs	776	932	1,708	401
	Events	193	1,578	1,771	2,118
	Insurance	268	-	268	712
	Waste & cleaning	11,129	345	11,474	15,466
	Internet, phone & website	3,165	3,000	6,165	1,023
	Furniture & equipment	866	120	986	2,171
	Subscriptions and memberships	646	-	646	547
	Miscellaneous costs	126	158	284	765
	Repairs and renewals	3,905	1,318	5,223	2,603
	Depreciation	8,919	-	8,919	7,356
	Bank & transaction fees	1	-	1	55
	Training	505	44	549	-
	Bad debt written off	-	-	-	100
		<b>54,160</b>	<b>37,644</b>	<b>91,804</b>	<b>64,681</b>
	<i>Charitable Activities prior year</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2020</i>	
		<i>£</i>	<i>£</i>	<i>£</i>	
	Salaries	16,388	7,834	24,222	
	Consultancy & professional fees	5,313	-	5,313	
	Rates	1,575	-	1,575	
	Advertising	254	-	254	
	Office costs	401	-	401	
	Events	2,016	102	2,118	
	Insurance	562	150	712	
	Waste & cleaning	13,149	2,317	15,466	
	Internet & phone	1,023	-	1,023	
	Furniture & equipment	224	1,947	2,171	
	Subscriptions and memberships	547	-	547	
	Miscellaneous costs	765	-	765	
	Repairs and renewals	673	1,930	2,603	
	Depreciation	7,356	-	7,356	
	Bank fees	55	-	55	
	Bad debt written off	100	-	100	
		<b>50,401</b>	<b>14,280</b>	<b>64,681</b>	
<b>6</b>	<b>Other</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Independent examination	491	-	491	491
	Legal fees	-	-	-	228
		<b>491</b>	<b>-</b>	<b>491</b>	<b>719</b>
	<i>Other prior year - all unrestricted</i>				

# LYDE GREEN COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### 7 Net incoming resources for the year

This is stated after charging:

	2021	2020
	£	£
Independent Examiner's Fees	491	491

### 8 Staff costs and numbers

The aggregate payroll costs were:

	2021	2020
	£	£
Wages and Salaries	30,242	24,103
Social Security Costs	-	-
Pension Costs	288	119
	<u>30,530</u>	<u>24,222</u>

No employee received emoluments of more than £60,000 (2020: £Nil)

The average monthly head count was 3.5 staff (2020: 3 staff)

The key management personnel of the charity comprise the board of trustees and the Centre Manager. The total employee benefits of key management personnel, during the year, total £14,493 (2020: £nil).

### 9 Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil). The trustees were not reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

### 10 Related party transactions

The were no related party transactions during the year (2020: £nil)

### 11 Tangible fixed assets

	Office Equipment	Fixtures and Fittings	Total
	£	£	£
<b>Cost</b>			
At the beginning of the year	957	21,111	22,068
Additions	1,331	2,667	3,998
At the end of the year	<u>2,288</u>	<u>23,778</u>	<u>26,066</u>
<b>Depreciation</b>			
At the beginning of the year	319	11,310	11,629
Charge for the year	763	7,926	8,689
At the end of the year	<u>1,082</u>	<u>19,236</u>	<u>20,318</u>
<b>Net book value</b>			
At the beginning of the year	638	9,801	10,439
At the end of the year	<u>1,206</u>	<u>4,542</u>	<u>5,748</u>

# LYDE GREEN COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

<b>12 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	6,800	15,781
Prepayments	1,195	-
	<u>7,995</u>	<u>15,781</u>

<b>13 Creditors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	3,925	6,058
Tax and social security	-	(422)
Accruals and deferred income	491	491
	<u>4,416</u>	<u>6,127</u>

### 14 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

<b>15 Movement in funds</b>	<b>At 01-Apr 2020 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>Transfers £</b>	<b>At 31-Mar 2021 £</b>
<b>Restricted funds</b>					
Sovereign Housing	15,063	-	(2,859)	-	12,204
South Gloucestershire Council - MAF	1,806	-	-	-	1,806
South Gloucestershire Council	-	2,100	(1,285)	-	815
Many Hands	798	-	-	-	798
Tesco Bags of Help	-	500	(500)	-	-
Crowd Funder	-	1,100	(762)	-	338
Emersons Green Town Council	-	3,000	(3,000)	-	-
Covid Response Projects	-	13,246	(13,246)	-	-
Covid Recovery Projects	-	24,086	(15,992)	(1,942)	6,152
	<u>17,667</u>	<u>44,032</u>	<u>(37,644)</u>	<u>(1,942)</u>	<u>22,113</u>
<b>Unrestricted funds</b>					
General funds	50,930	48,172	(54,651)	1,942	46,393
Designated funds	10,253	-	-	-	10,253
<b>Total unrestricted funds</b>	<u>61,183</u>	<u>48,172</u>	<u>(54,651)</u>	<u>1,942</u>	<u>56,646</u>
<b>Total funds</b>	<u>78,850</u>	<u>92,204</u>	<u>(92,295)</u>	<u>-</u>	<u>78,759</u>

Transfer between funds - Transfer from restricted funds to unrestricted funds mainly relates to expenditure on fixed assets in the year.

Designated fund - Building repairs and maintenance. The designated funds for maintenance are held in the reserve bank account.

# LYDE GREEN COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

### Purposes of restricted funds

Sovereign Housing	Community Development work
South Gloucestershire Council	Many Hands Programme & LGCC interior and garden
South Gloucestershire Council Member	AV Project
Awarded Funding	
Many Hands	Funded by LiveWest, Knightstone Housing and Southern Brooks Community
Emersons Green Town Council	Website development and Community Notice board
Tesco Bags of Help	Covid Projects
Crowd Funder	Covid Projects and Free school meals
Emersons Green Town Council	Covid Response Projects
National Lottery	Covid Recovery Projects
Postcode Lottery	Covid Recovery Projects

### 16 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	5,748	-	5,748
Cash at bank and in hand	47,319	22,113	69,432
Other net current assets or liabilities	3,579	-	3,579
	<u>56,646</u>	<u>22,113</u>	<u>78,759</u>

### 17 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Incoming and Endowments from:</b>			
Donations and legacies	541	8,750	9,291
Charitable activities	64,638	-	64,638
Other Trading activities	41	-	41
Investments	14	-	14
<b>Total income</b>	<u>65,234</u>	<u>8,750</u>	<u>73,984</u>
<b>Expenditure On:</b>			
Charitable activities	50,401	14,280	64,681
Other	719	-	719
<b>Total expenditure</b>	<u>51,120</u>	<u>14,280</u>	<u>65,400</u>
<b>Net Income</b>	14,114	(5,530)	8,584
<b>Net movement in funds</b>	<u>14,114</u>	<u>(5,530)</u>	<u>8,584</u>
<b>Total funds brought forward</b>	34,795	35,471	70,266
<b>Total funds carried forward</b>	<u>48,909</u>	<u>29,941</u>	<u>78,850</u>