



Lyde Green Community Association

Registered Charity Number: 1172725

MINUTES OF THE 1st LYDE GREEN COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING OF 2017 HELD AT LYDE GREEN PRIMARY SCHOOL, ON WEDNESDAY 1 NOVEMBER 2017 7:30PM

	Name	Representing	Position
Present	Kelly Adams Bob O'Brien Alison Holliday Louise Thomson Laura O'Brien Sally Sibley Alice Payne Scott Jacobs-Lange Marie Burke	Southern Brooks Sovereign Knightstone	Chair Vice Chair Treasurer Partnership Young People
In attendance	Callum Baker Kane Baker Phil Beresford Steve Browning Dianne Groves Alv Hirst Amberli Hartwell Jayanyi Rajaguru Richard Roberts		
Apologies	Teresa Taylor Chris Broster Cate Biggs Mark Humphrey Kat Channon Jon Adams		Communications

		Action
Item 1	Welcome 1. Kelly welcomed everyone to the meeting and read out the apologies.	
Item 2	Annual Report 1. Kelly shared some highlights from the annual report which had already been shared with members online at lydegreenca.org. She remarked on the positive and busy year and thanked LGCA volunteers for making things happen. 2. The highlights included – LGCA growing as a group, being accepted as a CIO in April 2017, completing a successful	

	<p>business plan to become operators for the new Lyde Green Community Centre and holding Christmas, Easter, Summer and recent Community Engagement Events .</p> <ol style="list-style-type: none"> 3. Kelly expressed thanks to Southern Brooks and Alice Payne for their support with submitting the business plan to South Glous Council and the charity registration. 4. Kelly also remarked that in taking so much on and growing so quickly there had been a few teething problems and the group has been working hard to improve on areas such as strengthening governance, becoming more transparent and data protection. 	
Item 3	<p>Annual Accounts – Alison Holliday</p> <ol style="list-style-type: none"> 1. The Treasurer presented the accounts and thanked the LGCA’s major funders Knightstone and Sovereign. 2. Alison acknowledged that Kelly had done a good job holding things together prior to having a Treasurer in place until she joined the group after Christmas last year. 3. Alison explained that most of the LGCA’s funding is restricted to either Events or Community Hall but we now do have a small amount of unrestricted funds coming from donations in our charity buckets. 4. There were no questions from those in attendance regarding the accounts. 	
Item 4	<p>Community Centre Update – Bob O’Brien</p> <ol style="list-style-type: none"> 1. Bob shared the news that the Community Centre building is expected to be handed over from the developer as soon as next week 2. Laura has been in this week with potential Café operators 3. Once the building is handed to SGC there will need to be negotiations between SGC and LGCA on terms of the Lease and service level agreements. 4. Once all has been agreed upon the LGCA should have access to the building in December and are hoping to open in January 2018 5. Bob reminded everybody that when the LGCA takes on the Community Centre it will just be an empty building in need of fitting out with equipment and furniture – the LGCA will be actively fundraising but also appeal to the community for offers of help and more volunteers to make things happen. 6. Bob acknowledged Sovereign and Knightstone for their continued support 	

Item 5	<p>Thank You's</p> <ol style="list-style-type: none"> 1. Kelly thanks everyone who has attended the AGM 2. Kelly thanked our volunteers who offer help time and time again – Dianne Groves, St James Church, Sally Sibley, Chris Taylor, Cate Biggs, Mark Humphrey, Jon Adams and Warren Adams 3. Kelly thanked the LGCA's donators including Dominos, and Cateringco 4. Kelly thanked Knightstone, Sovereign, Southern Brookes, South Glous Council and Emersons Green Town Council 5. As Chair Kelly also extended her thanks to the trustees including those who have left or will be leaving soon Becki & Matt Robertson and Louise Thomson. 	
Item 6	<p>Approval of Officials and Trustees</p> <ol style="list-style-type: none"> 1. Votes for all 8 Trustees; Kelly Adams, Alison Holliday, Bob O'Brien, Laura O'Brien, Chris Broster, Louise Thomson, Sally Sibley, Teresa Taylor – 16 votes For, 9 proxy votes For, 1 proxy vote Abstain 2. Votes for 4 Honorary Officers; Chair – Kelly Adams, Vice Chair – Bob O'Brien, Treasurer – Alison Holliday, Secretary – Vacancy – 13 votes For, 10 proxy votes For 3. All trustees and officers therefore stand 	
Item 7	<p>AOB</p> <ol style="list-style-type: none"> 1. Scott Jacobs-Lange who represents Sovereign Housing Association said a few words about their journey with the LGCA from the very beginning when a Community Centre run by members of the community in Lyde Green was just an idea. He remarked that it had been a real pleasure seeing a new community organized so quickly and enjoy putting on successful events. Scott thanked Alice Payne for her contribution to the LGCA's success. 2. Kelly thanked all the attendees for coming to the first AGM of the LGCA 	
Item 8	<p>Review of Record of Actions/Decisions</p> <ol style="list-style-type: none"> 1. 	
Item 9	<p>Date of next Committee Meeting: Wednesday 06 Dec 2017</p>	

Secretary